

**KANEPACKAGE PHILIPPINE INC.**

No. 5 Ring Road LISP II, Brgy. La Mesa, Calamba City, Laguna
Telephone No. (049) 545-7166 to 69
Fax No. (049) 545-6302

INVESTIGATION REPORT FORM (IRF)☒ Inhouse Detection☐ Customer Claim

Control No.: 245

Date Issued: 20 07 10

Customer	CANON	Attention To	Mr. Gerald De Guzman / Ms. Weena Apalla
Item Code	RX1-5115-000	Department	PRODUCTION
Item Description	ACC. BOX	Date of Detection	20 07 10
Job Order Number	WO-F-20-075-4	Section Detected	QA - SCREENING

ILLUSTRATION OF THE PROBLEM☐ Major ☒ Minor

Lot Quantity (pcs.)	Reject Quantity (pcs.)	Reject Percentage
3,609	72	2.00%

Nature of Defect:

BURSTING

Requirement:

Bursting on the surface is not allowed

Actual:

With bursting on the surface

NO. OF OCCURRENCE	DISPOSITION	AREA OF OCCURRENCE / ORIGIN	CONTENT
<input checked="" type="checkbox"/> First <input type="checkbox"/> Recurrence No.: _____ Date: _____	<input type="checkbox"/> Hold <input type="checkbox"/> Special Acceptance <input type="checkbox"/> For Rework <input checked="" type="checkbox"/> Reject / Disposal	<input type="checkbox"/> Slotter <input type="checkbox"/> Gluing <input type="checkbox"/> EQOS <input type="checkbox"/> Vertical <input checked="" type="checkbox"/> Diecut ETERNA <input type="checkbox"/> Others: _____ <input type="checkbox"/> Detaching _____	<input type="checkbox"/> Material <input type="checkbox"/> Dimension <input checked="" type="checkbox"/> Appearance <input type="checkbox"/> Process / Method
Issued by Adrian Vergara QA-IE Staff	Checked by QA Supervisor	Approved by Mr. Rexel Almario QA Asst. Manager	Received by (Receiving Section) Mr. Gerald De Guzman / Ms. Weena Apalla Head/ Supervisor

I. INVESTIGATION / ANALYSIS

DIRECT CAUSE: (Analyze the reason of occurrence, why it happened?)

INDIRECT CAUSE: (Analyze the reason of occurrence, why it leaked?)

System / Training	Why 1: Why 2: Why 3: Why 4: Why 5:	Why 1: Why 2: Why 3: Why 4: Why 5:
Design / Toolings	Why 1: Why 2: Why 3: Why 4: Why 5:	Why 1: Why 2: Why 3: Why 4: Why 5:
Process / Material	Why 1: Why 2: Why 3: Why 4: Why 5:	Why 1: Why 2: Why 3: Why 4: Why 5:

NOTE: CANCEL - THE ITEM IS GOOD

QA-027-F01 REV.01

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INVESTIGATION REPORT FORM (IRF)**FINAL CONCLUSION****OCCURRENCE ROOTCAUSE****OUTFLOW ROOTCAUSE****IMMEDIATE ACTION:** (Action to be done to contain/ temporary correct the problem found)**CORRECTIVE ACTION:** (Actions to be done to ensure that the problem will not happen again)**A. Sorting Result**

Actions to be done to eliminate recurrence

Who / When

	Location	Total Stock	NG	Total Good
RM				
WIP				
FG				

System

B. Orientation

Date		Time	
Title			
Indees			

Design /
Tools**C. Reworking**

Rework Quantity	
Total Good	
Rework Percentage (Good)	

Process

II. QA ROOTCAUSE VERIFICATION (To be filled out by QA In-charge)

Date Conducted: _____ PIC: _____

Identified Rootcause

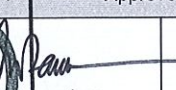
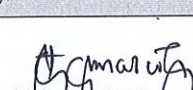
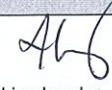
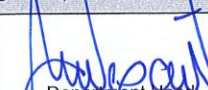
Recommendation

III. CORRECTIVE ACTION VERIFICATION (To be filled out by QA In-charge)

	Checked by	Date	Implemented?	Remarks
1st Verification of Action			[] Yes [] No	
2nd Verification of Action			[] Yes [] No	
3rd Verification of Action			[] Yes [] No	
Effectiveness of Action			[] Yes [] No	

Note: If no same defects / problems occurs for 5 consecutive deliveries, corrective action is considered effective / closed. If the same problem occurs within 5 consecutive deliveries or 3rd verification of action still not yet implemented, Investigation Report shall be re-issued to the affected department to provide new improvement action.

IV. CLOSURE

STATUS	QUALITY ASSURANCE DEPARTMENT	Remarks	Approved by:	Process Owner Acknowledgment: (Receiving Section)
<input checked="" type="checkbox"/> Closed	CLOSED	CANCEL IRF SING THE BURSTING IN GUMP	 QA Supervisor	 QA Asst. Manager
<input type="checkbox"/> Still Open			 Line Leader	 Department Head
<input type="checkbox"/> Re-Issue IRF			Date: 21/01/11	Date: 21/01/11

DATE AND
SIGNATURE

21/01/09

KANEPACKAGE PHILIPPINE, INC.

SO No. :
 JO No. :
 ISSUED BY :
 DATE ISSUED :
 CUSTOMER

WO-F-20-075-4
 Jecille Tuiza
 29-JUNE-2020

CANON BUSINESS MACHINE PHILS.

NETSUITE
 QA TRANSFER TO FG
 BY: Manish 0590
 DATE: 7/1
 TIME: 7/1

Light Industry Science Park II.
 National Highway, Calamba, 4027 Laguna
 Tel: (049) 545 7166/67
 Fax: (049) 544-0010

Item Description: **RX1-5115-000-RMFG Z10 Acc Box**
 Quantity: **3600 Piece**
 Delivery Date: **8-JULY-2020**

Memo :
 BK Code : **RX1-5115-000**
 Blades :

Material Description	Qty To Be Used	Cut Size	No. of Cuts	Actual Qty Used	DR No.	Supplier	Batch No.	Issued By
RX1-5115-000 1130x740mm BFlute TX200/CM125/TX200 0	905	0	0	0pcs <u>905</u>	<u>254612</u>	<u>CR</u>		<u>ELMER</u>

PROCESS	Finished Date	Time	GOOD QTY	Trial run	REJECT QTY In-house	Supplier	OPERATOR	Remarks
1.ETERNA <u>7/1/09</u>	<u>7/1/09</u>		<u>905</u>	<u>100</u>			<u>SAM</u>	
2.DETACH	<u>7/1/09</u>	<u>18:10</u>	<u>3600</u>	-	-	-	<u>C-A</u> <u>C-B</u>	
3.LOT NUMBERING	<u>12/01</u>		<u>3530</u> <u>4000</u>		<u>72</u>	<u>7</u>	<u>KIM/KENND</u>	
4.QA BUNDLE	<u>17/09</u>		<u>3530</u> <u>3530</u>	<u>(bal: 70)</u> <u>(bal: 05)</u>	<u>72</u> <u>70</u>	<u>7</u>	<u>Kennnd Lendand</u> <u>Rhon Jepe Jimmor</u>	

REJECTION HISTORY

1.
2.
3.
4.
5.

NOTES

1.
3.
4.
5.

PR-007-F07

JO Received By(WHSE): _____
 Signature over printed name/Date/Time

JO Returned to(QA): _____
 Signature over printed name/Date/Time

